

Welcome!

Ms. Bergquist's Classroom

Ms. Bergquist or Coach Bergquist

PLEASE ADDRESS ME AS SO

Graduated from
Wilton in 2014

Graduated from
Bismarck State
in 2016

Graduated from
University of
Mary in 2019



Elementary Education & Secondary Education

my dog, horses, cows,
kayaking, hiking,
basketball, volleyball,
riding horse, the badlands,
reading, the lake



What you will need to succeed

THE GUIDELINES

GUIDELINE 1

Treat each person in this room with dignity and respect

- Think before you speak
- Maintain personal space

GUIDELINE 2

Be in your assigned seat and working on the assigned bell work when the tardy bell rings.

GUIDELINE 3

Bring ALL books and materials with you to class AND take them with you when you leave.

GUIDELINE 4

Follow directions the FIRST time they are given.

GUIDELINE 5

Follow ALL classroom and procedures and the handbook guidelines.

SPECIAL GUIDELINE

This classroom is a “No Whining Zone.” That means that there will be no whining for any reason. Everything that I do is in your best interest, so please respect the “No Whining Zone” this semester.

What you will need to succeed

PROCEDURES

Going to the Bathroom

- Without speaking, raise 3 fingers
- I will nod and acknowledge you to leave
- Quietly and without disruption, sign the hall pass book and exit
- Re-enter classroom quietly and without disruption

Entering the Classroom

- Quietly and with hands to yourself, walk in to the classroom
- Sharpen pencils if you need to
- Turn in any homework or notes and take a seat at your assigned seat
- Begin working on the bell ringer assignment
- If you are not in your seat by the time the bell rings, you are tardy

Collecting Papers

- Place your paper on top of the stack before laying the stack on the desk to your right
- The student sitting in the last seat of the last row will pass the collected papers to the student sitting in front of him/her
- That student places the stack of collected papers on top of the papers received
- Once all papers have reached the student sitting in the front seat of the column, I will take the papers

Pink Slip

- If you do not have your homework, you have to fill out a Pink Slip
- Fill out the Pink Slip and turn it in to me before leaving class
- You will be expected to turn in your late homework the following class meeting time

Guideline Infraction Notice

- I hand guideline infraction notice to the student
- I will fill in the offence
- I ask the student to see me after class
- The student reads the guideline infraction notice
- The student signs the guideline infraction notice
- The student gives the guideline infraction notice back to me
- We talk about the offense and guideline infraction notice after class
- I write in the results of a conference

Heading of Papers

- Place on all of your papers!
- At the top left of your paper, write your first and last name
- Underneath your name, write the period number
- At the top right of your paper, write the assignment title
- Underneath the assignment title, write the date

Absence

- Visit the Absent Basket
- Retrieve your “While You Were Out” folder
- Remove all papers—they are yours and leave the absent folder in the absent basket
- You have 2 days for every day you were absent to complete your work!
- Sign the homework notebook in the absent basket
- Make-up tests: Wednesday 7 a.m.

Scheduled Checkout

- Please let me know as you enter the classroom
- Quietly rise your hand to get my attention
- Pack your materials and leave at the scheduled time
- For emergencies, quickly get my attention and I will assist you

Attention Getter

I will . . .

- Stand in front of the class
- Raise my hand
- Wait for everyone to be quiet

“I’m Done! Now what?”

- Work on unfinished assignments for this class
- Read your “choice” book
- Start working on tonight’s homework
- Work on homework for other classes ONLY IF you are done with everything for this class

Excused Tardy

- Enter quietly
- Place excuse in the basket on my desk – you do not have to tell me why you were late
- Take your seat
- Begin working on what the rest of the class is doing – it is your responsibility to catch up on missed materials
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Unexcused Tardy

- Enter quietly
- Sign the detention list located by the door
- Take your seat
- Begin working on what the rest of the class is doing – it is your responsibility to catch up on missed materials

Classroom Discussions

- Please participate
- I want to hear what you have to say
- Make all questions and comments relevant to the current discussion
- If your questions is off topic, write it down and ask later

End of Class – 2 Minute Warning

- The teacher dismisses you, not the bell.
- Do not start packing up prior to the bell.
- Wait until the teacher finishes and officially dismisses you with, “Have a nice day!”

Substitute Teacher

- If the substitute teacher writes your name down, you are going to detention
- You are to act like the substitute teacher does not even need to be in the room
- I will communicate to you exactly what you need to do

Seating Arrangements

- You will have an assigned seat in this class all year long.
- I will change seating arrangements as necessary.
- You **MUST** sit in your assigned seat, unless directed to do otherwise.
- If you have a legitimate reason that you need to be moved (can't see the board, issues with a neighbor) see me after class to discuss it with me. Do **NOT** take it upon yourself to move.